



30th September 2024

Dear Esteemed Members,

Nominations are invited for the following posts.

Posts

POST	TERM	No. of Posts
President Elect	One year	1
Vice President	One year	1
General Secretary Elect	One year as Secretary Elect Four years as Hon. Gen. Secretary	1
Treasurer Elect	One year as Treasurer Elect Four years as Hon. Treasurer	1
Editor Elect	One year as Editor Elect Four years as Hon. Editor	1
Joint Secretary	One year	1
Joint Editor	Two years	1
Representative to AAOMS	Two years	1
Executive Committee Members	One year	10

The election will be conducted during the AGM on **13th December 2024** from 11.00 am.

As AOMSI embraces the “**Go Green initiative**” we at the head office have decided to go paperless. As part of the above idea, the **upcoming nomination** will be conducted **online**.

1. **Please follow the link to fill in your nomination form online for elections on 13th December 2024 at 48th Annual Conference, Kolkata.**

LINK

[HTTPS://PROGRAMS.AOMSI.COM/NOMINATIONWEBPAGES/NOMINATION.ASPX](https://PROGRAMS.AOMSI.COM/NOMINATIONWEBPAGES/NOMINATION.ASPX)

(Online application will open on 1st November 2024)

2. **Last date for submission of nomination is 9th November 2024 by 5.00 pm.**
3. **Last date of withdrawal of nomination is 18th November 2024. On floor withdrawal is not allowed.**
4. Kindly pre-inform the proposer and seconder to take a note of OTP which they will receive on their respective mobile numbers (updated with AOMSI head office list). In case the members don't receive OTP please contact Hon. Gen. Secretary, AOMSI or Technical Support Team 0824-4252005 Ext 24

Election Commissioner: DR. (COL) SURESH MENON



LINK FOR NOMINATION:

[HTTPS://PROGRAMS.AOMSI.COM/NOMINATIONWEBPAGES/NOMINATION.ASPX](https://programs.aomsi.com/nominationwebpages/nomination.aspx)

DUTIES, POWER AND QUALIFICATION TO CONTEST FOR THE POST OF AOMSI OFFICE BEARERS:

President Elect:

- i. The President Elect of the Association will be elected from among the Annual/Life members of the Association and should have been a member in good standing for 10 preceding years and a member of the Executive Committee for at least 4 years with above 50% attendance at its meetings.
- ii. He/She should have also held one of the higher positions of the association such as Vice President, Hon. General Secretary, Treasurer or Editor. (AMENDMENT – AGM 2022, INDORE)
- iii. He shall be a member of the Executive Committee and shall assist the President in the performance of his duties and shall succeed to the office of the President at the end of the annual general body meeting in the year following his election as President Elect. He shall ceremoniously be installed as the President at the Annual Banquet.

Vice President:

- i. Shall be elected from among the Annual/Life Members of the Association and should have been a Member in good standing for five preceding years and a member of the Executive Committee for three years with above 50% attendance at its meetings.
- ii. Shall have the privilege of presiding over the Executive Committee Meetings, General Body in the absence of the President.
- iii. Shall chair the oration in the Annual and the Mid-Term Conference.
- iv. Shall not hold the post for more than one term.

General Secretary Elect:

- i. Shall be elected from among the Annual/Life Members of the Association and should have been a Member in good standing for five preceding years and a member of the Executive Committee for two years with above 50% attendance at its meetings. Shall be responsible for the administration of the Association. The General Secretary Elect should be elected one year before the finish of the General Secretary term. Shall work with the General Secretary for this period of one year.
- ii. Shall conduct all correspondence.
- iii. Shall prepare a budget and get it passed at the first E.C. Meeting after the Annual General Meeting in consultation with the Treasurer.
- iv. Shall get prepared by the Treasurer, annual statement of accounts, duly audited by the auditor, for presentation before the Executive Committee and at AGM.
- v. Shall organize and arrange meetings.
- vi. Shall maintain a correct and up to date register of all types of members of the Association.
- vii. Meetings.
- viii. Shall have general supervision of accounts; pass all bills for payments and cheques in concurrence with the Treasurer.
- ix. Shall be ex-officio member of all Committee.
- x. Shall hold the post for not more than one term.



Treasurer Elect:

- i. Shall be elected from among the Annual/Life Members of the Association and should have been a Member in good standing for five preceding years and a member of the Executive Committee for two years with above 50% attendance at its meetings. The Treasurer Elect should be elected one year before the finish of the Treasurer term. Shall work with the Treasurer for this period of one year.
- ii. Shall be responsible for collection of subscription from members.
- iii. Shall receive all money of the Association and deposit them in a nationalized bank approved by the Executive Committee to the credit of the Association and operate jointly with General Secretary.
- iv. He shall maintain head of account for journal and any other office requiring handling of funds and credit it in that Head of Account. He shall issue cheques /DD, wherever the Editor, HGS or other office requires it & debit it in that Head of Accounts.
- v. The treasurer will discharge the expenses of the Association in concurrence with the General Secretary with all bills and vouchers counter signed by the General Secretary.
- vi. Shall have the right to point out any error or discrepancy in the order back to him with his remarks. In the event of disagreement still persisting the matter shall be referred to the President for final decision.
- vii. Shall be responsible for keeping up to date, the accounts of the Association.
- viii. Shall get the accounts audited at the end of every financial year (1st April to 31st March) and put it for adopting before the Association General Meeting through the Executive Committee.
- ix. Shall not hold the post for more than one term.

Editor Elect:

- i. Shall be elected from among the Annual/Life Members of the Association and should have been a Member in good standing for five preceding years and a member of the Executive Committee for two years with above 50% attendance at its meetings.
- ii. Editor elect should be elected one year before the finish of the editor term, shall work with the editor for this period of one year.
- iii. Should be in charge of the Journal of AOMSI and should have four publications to his credit as first author in National/ International Scientific Journal.
- iv. Shall be chairman of the journal committee and be responsible for the publication and management of the journal.
- v. Shall open an account with a Nationalized bank and shall submit the statements of accounts to the treasurer half yearly and yearly
- vi. Shall not hold the post for more than one term.



Joint Secretary:

- i. Shall be elected from among the Annual/Life Members of the Association and should have been a Member in good standing for five preceding years and a member of the Executive Committee for two years with above 50% attendance at its meetings.
- ii. Shall help and assist the General Secretary during the tenure of the office and will act in the absence of the General Secretary.
- iii. Shall not hold the post for more than two consecutive terms.

Joint Editor (New post): Tenure – 2 years

- i. Shall be elected from among the Annual/Life Members of the Association and should have been a Member in good standing for five preceding years and a member of the Executive Committee for two years with above 50% attendance at its meetings.
- ii. Shall help and assist the Hon. Editor during the tenure of the office and will act in the absence of the Hon. Editor
- iii. Shall independently be the Editor for AOMSI Maxfac Newsletter.
- iv. Shall not hold the post for more than one consecutive terms.

Representative to the Asian Association of Oral and Maxillofacial Surgeons (AAOMS)

- i. Shall be elected from among the Annual/Life Members of the Association and should have been a Member in good standing for five preceding years and a member of the Executive Committee for two years with above 50% attendance at its meetings.
- ii. The election of representative to AAOMS shall alternate with IAOMS whenever possible
- iii. Should have attended atleast one Asian Association of Maxillofacial Surgeons Conference

Executive Committee Members

- i. Shall be elected from among the annual / life members of the association and should have been a member in good standing for three preceding years and should have minimum of three attendances in Annual General Body meetings of AOMSI Head office for contesting the post of executive committee member.

Eligible voters: eligible voters are those who have become a Life Member on or before 31st October 2024

Yours Sincerely

Dr. Bhagavandas Rai. A
President

Dr. S Girish Rao
Hon. General Secretary

Dr. (Col) Suresh Menon
Election Commissioner 2024-25